

## TUITION

36 Credits @ \$545.00 per sem. hour*	\$19,620.00
Prerequisite Courses @ \$340 per sem. hour (if needed)	
MBA Diagnostic Math Test	no cost
Books and Materials	separate cost per course

## FEES

Application Fee (non-refundable)	\$25.00
Graduation Fee	\$90.00
Parking permit	no cost
Student ID card	no cost

\*Rate remains the same for two years from start of cohort for continuously enrolled students.

## PAYMENT PLANS

All charges are due and payable at the time of registration (full payment) for each semester unless one or a combination of the following payment plans is selected.

### *Monthly Payment Plan*

Tuition and fees will be divided into equal monthly payments within the term/semester enrolled. Equal monthly payments are due the 10th of each month during the term/semester. A per semester service fee of \$25.00 is assessed. If the first payment is charged on a credit card, subsequent payments will also be charged on the correct date unless otherwise stated.

### *Tuition Reimbursement Plan*

This plan allows the student to defer payment of tuition that is reimbursable by an employer. The student must provide a copy of the employer reimbursement policy and verification of eligibility. There is a \$25 per semester participation fee.

**Those fees not reimbursed by the employer must be paid using one of the payment plans listed.** Employer reimbursement is due upon receipt of **each** grade card. Students are responsible for payment if their employer reimbursement is delayed beyond **thirty days** of issue date for each grade card.

### *Contact Information: Business Office*

Any questions regarding the payment plans should be directed to Julie Pizor in the Business Office at 330-471-8113 or 1-800-257-4723, ext. 8113.

## FINANCIAL AID

The Federal Stafford Loan (Subsidized or Unsubsidized) is available to students who need financial assistance. To determine eligibility for a student loan, complete forms provided by the Financial Aid Office. Forms can also be obtained online at malone.edu/grad. Go to "Financing Your Education."

### *Contact Information: Financial Aid Office*

For any questions regarding financial aid, please contact Laura Klco at 330-471-8159 or 1-800-257-4723 ext. 8159. E-mail: lklco@malone.edu.

## TECHNOLOGY REQUIREMENTS

In many of the MBA classes you will need to have access to specific computer programs in order to successfully complete the course. You should already be familiar with the following programs because they will not be taught in the MBA courses:

### *Microsoft Office Software*

You will need Word, PowerPoint, and Excel.

### *Adobe Acrobat*

You will also need Adobe Acrobat 6.0 or higher to read PDFs. This is available online for free.

### *E-mail Access*

You must have an e-mail account in order to communicate with your professors and other students.

### *Internet Access*

You will need internet access to do research. In addition, some courses will use *e-companion* (an online program for managing class information).

### *Additional Software*

Some of the courses and/or texts include additional software to be installed on your computer. Therefore, if you are using someone's computer, you need to have permission to install additional software.